



KANKAKEE VALLEY Park District EMPLOYMENT APPLICATION

*All offers of employment are contingent upon passing a drug test and a criminal background check. R '04

Last Name _____ First Name _____ Middle Initial _____
 Address _____
 City _____ State _____ Zip Code _____
 Home Phone Number _____ Cell/Other Phone Number _____
 Age if Under 18 _____ Valid Driver's License? Yes No

Driver's License Number (If driving is part of job duties) _____
 Do you have relatives/household members working at the park district? Yes No
 Name _____ Title _____
 Name _____ Title _____
 Have you ever been discharged by an employer? Yes No
 If yes, why? _____

Position Applying For _____ Date You Can Start _____
 Circle One: Full Time Part Time (All Year) Seasonal
 Days Available: Monday Tuesday Wednesday Thursday
 Friday Saturday Sunday
 Hours Available: _____ am/pm to _____ am/pm
 Specify job-related equipment you operate and your level of proficiency.

Have you ever applied at this park district and been rejected? Yes No
 If Yes, When? _____ Why? _____
 Have you ever worked for this park district? Yes No
 If Yes, When? _____ Where? _____
 Were you employed under a different name? Yes No
 If yes, what name? _____

Work History - List all employment. Give most current job first. Attach a resume if desired. May we contact current employer for reference? Yes No
 Dates (From/Thru) _____ Company Name/Address/Phone _____ Supervisor's Name _____ Final Position/Salary _____ Reason for Leaving _____

<p>Educational History Name/Address Schools Attended</p> <p>High School _____</p> <p>College _____</p> <p>Business Vocational School _____</p> <p>Other _____</p> <p>U.S. Military Experience: _____</p> <p>Branch _____ Rank Achieved _____ Special Schools/Training _____</p> <p style="text-align: right;">Date Verified _____</p>	<p>Highest Grade Completed</p> <p>Job Related Course Content _____</p>	<p>Why do you want to work for the park district?</p> <p>Have you ever been convicted of a misdemeanor involving dishonesty, criminal sexual conduct, assault or battery, or any criminal drug statute? You are not obligated to disclose sealed/expunged records. Yes No Have you ever been convicted of a felony? Yes No Explain _____</p>
<p>References: List any employment or skill-related references (not relatives).</p> <p>Name _____ Address _____ Phone Number _____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>In the last 12 months, how many days have you been counted absent? _____ Late? _____</p> <p>Explain _____</p>	<p>Kankakee Valley Park District will make reasonable accommodations for religious needs and disabilities. Are there job functions you cannot perform?</p>	<p>What workplace accommodations do you require to perform work duties?</p> <p>List any activities or experiences that you consider relevant to your ability to perform the duties of the position you have applied for.</p>
<p>PLEASE READ THE FOLLOWING STATEMENT CAREFULLY AND SIGN</p>		
<p>I authorize investigation of all statements contained in this application and permit Kankakee Valley Park District to obtain any transcripts, records, credit references, reference checks or other documents pertaining to my background and business experience. I give my consent for anyone contacted regarding this application to respond to questions pertaining to it. I release Kankakee Valley Park District and references contacted from any liability arising there from and understand that any misrepresentation, omission of facts, false statement(s) or unsatisfactory reference may result in dismissal or failure to hire. I acknowledge my understanding that statements which may be contained in policies, handbooks or other park district materials, or any oral promises about duration of employment or termination standards do not create any guarantee of employment. I understand that Kankakee Valley Park District operates several shifts, seven days per week, and that weekend and evening work or changes in my schedule or shift may be required during my employment. I understand and agree that if hired at Kankakee Valley Park District, my employment is for no definite period and may, regardless of the date of payment of my wages, be terminated at any time with or without notice, at-will, and for any reason. I also understand that while policies and procedures change from time to time, such at-will status is not subject to change.</p>		
<p>Signature _____</p>	<p>Date _____</p>	